

December 12, 2003

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

DECEMBER 15, 2003
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III. PUBLIC HEARINGS & APPOINTMENTS

1. 7:05 **GRAHAM KNOWLAND, NOISE COMPLAINT – BROOKSIDE SHOPS –**
Enclosed please find materials in the subject regard for Board consideration.
2. 7:15 **SITE PLAN SPECIAL PERMIT # 01/06/99-368, POWDER MILL ROAD –** Under
separate cover the Board will receive hard copy of materials in the subject
regard.
3. 7:30 **CLASSIFICATION HEARING (CONTINUED) -** Enclosed please find materials in
the subject regard.
4. 7:45 **COMMITTEE INTERVIEW, BOARD OF HEALTH –** Enclosed please find Pam
Harting-Barrat's Volunteer Application for appointment to the Board of Health
5. 8:00 **COMMITTEE INTERVIEW, CPA –** Enclosed please find Matt Lundbergs's Email
regarding appointment to the CPA.
- 6 8:15 **COMMITTEE INTERVIEW, BOARD OF HEALTH –** Enclosed please find Joanne
Bissetta's Volunteer Application for appointment to the Board of Health.
7. 8:30 **FY05 BUDGET PRESENTATION –** Enclosed please find preliminary information
in the subject regard. The Town Manager will present the full budget at the meeting.

IV. SELECTMEN'S BUSINESS

8. **TEMPORARY APPOINTMENT – ACTON HOUSING AUTHORITY –** Enclosed please
find a request from the Acton Housing Authority to temporarily designate Erin Bettez as the AHA
Representative to the Community Preservation Committee.
9. **STREET LIGHT REQUEST – SYLVIA STREET –** Enclosed please find staff comment in
the subject regard.
10. **2004 ANNUAL LICENSE RENEWAL –** Enclosed please find the 2004 License renewal
list for Board consideration.

11. **JAMES KOTANCHIK, DISCLOSURE STATEMENT** – Enclosed please find a disclosure statement from Mr. Kotanchik, for Board consideration.

12. **OTHER BUSINESS**

V CONSENT AGENDA

13. **ACCEPT MINUTES** – Enclosed please find Selectmen minutes of November 3 and 17 2003, for Board acceptance.

14. **ACCEPT GIFT** – Enclosed please find a request from the COA Director for the acceptance of three new Dell Computers for the Senior Center Computer program for Board consideration.

15. **ACCEPT GIFT** – Enclosed please find a request from the Fire Chief asking that the Board accept a gift of Pet Oxygen Masks and Resuscitator from the Acton Critter Sitters for Board consideration.

16. **SITE PLAN SPECIAL PERMIT #06/02/87-284, SOMERVILLE LUMBER, 976 MAIN STREET, AMENDMENT II** – Enclosed please find an amended draft for Board consideration.

VI. TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

17. **There will be a need for Executive Session**

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

January 5, 2004 – Continuation of Montouri Site Plan, Wetherbee Plaza Extension #9/3/3-

GOALS 2003-2004

1. Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Walter/Peter)
3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
4. Towne Building Reuse (Bob)
5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)

6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)
7. Joint IT process-organizational change (Walter/Dore/)
8. Middlesex Pension Alternatives (Walter)

GOALS carried forward

9. Public Safety Facility (Dore/Trey)